

Feeling out of the loop?

We have recently formed a Communications Strategy Working Group in the department to look at how we can improve communications and if you are feeling out of the loop, we want to hear from you. The group plans on meeting formally quarterly and informally (via e-mail or other means) as needed to move things forward. If you would like to join this working group or if you have any suggestions/ideas on how we could improve communications, please contact Colleen Tinline at ctinline@interchange.ubc.ca.

This Communication Bulletin includes:

1. UBC Directory Updates - Deadline November 9, 2007
2. Annual Season Concert - Deadline November 14, 2007
3. BC Industrial Internship Program (attachment) - Meeting November 14, 2007
4. Department of Psychiatry Meeting Dates
5. Updated Salary Award Policy
6. FoM Grant Development - New Location!
7. Digital Dictating & Voice Recognition in Detwiller Pavilion room G859 – Please RSVP

1. UBC Directory Updates

Please review your entry in the UBC Directory at www.directory.ubc.ca and if any changes are needed, please contact Eniko Wilkie at enikoz@interchange.ubc.ca by no later than November 9, 2007 so that your updates etc. can be included in the printed version UBC Directory.

2. Annual Season Concert

EVENT NOTIFICATION & INVITE from
Department of Ceremonies & Events
UBC School of Music
Department of Human Resources

Annual Seasonal Concert for Faculty and Staff
Wednesday, Nov. 28, 2007
11:45 am to 12:45 pm
Chan Centre for Performing Arts

Join us as we kick off the holiday season for the 5th Annual UBC Faculty and Staff Seasonal Concert!

Produced by [Ceremonies & Events](#) with the [School of Music](#) and sponsored by the Department of [Human Resources](#) department, this free event is a great way to spend your lunch hour and enjoy a variety of music by students in the UBC School of Music at the Chan Centre for the Performing Arts.

Note: Although this is a free concert, we still require participants to have tickets upon entering the Chan Centre.

Visit our event web page at <http://www.ceremonies.ubc.ca/seasonal/> to find details on the following:

- Instructions on how to use our online registration process to RSVP your faculty and staff and ensure they receive their concert tickets in advance. (Our online registration process is similar to the one we used for the Welcome Back Staff BBQ and requires the identification of one department contact who will receive and distribute the event tickets once the RSVPs are processed.)
- A downloadable poster (PDF format) that you can print off and post in your staff lounge or lunchroom to promote the event.
- Contact information in case you have further inquiries about the event.

The deadline for online registrations: **Wednesday, Nov. 14/07.**
 We look forward to welcoming you at the Chan Centre for Performing Arts!

3. BC Industrial Internship Program

Sent on behalf of Dr. Susan Porter, Assistant Dean, Graduate & Postdoctoral Education

Dear all,

Please forward to all interested faculty, students and postdocs.

As you are likely aware, there is a new provincial funding opportunity for collaborative projects involving a faculty member and a graduate student or postdoctoral fellow, working with a BC business, hospital, government agency or not-for-profit. This has substantial benefits for both trainees and supervisors, and we encourage faculty and trainees to consider this opportunity. As a response to requests for more information, Dr. Laurence Meadows, Director, Business Development for the program, has agreed to meet with interested faculty, students and postdocs on Wednesday, **Nov. 14th at 4 pm, LSC #1330, UBC campus.** He will give a short presentation on the program and be available for questions.

See the attached for a summary of the program, and for more detailed information, see <http://www.mitacsinternships.ca/internship?lang=en®ion=bc&page=overview>

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Regards,
 Tana Minnella

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4. Department of Psychiatry Meeting Dates

Upcoming departmental meeting dates are now posted on our website for both the Appointment & Promotion Committee and the Advisory Committee. Check it out under 'What's New': http://www.psychiatry.ubc.ca/What_s_New.htm.

5. Updated Salary Award Policy

Salary award applications submitted by those requiring a new academic appointment (i.e. are not current full-time academic Psychiatry faculty members) need to be pre-approved by the Appointment & Promotion Committee prior to being endorsed by the department head.

If you will be referring or supporting someone for a salary award who will require an academic appointment, the Appointment & Promotion Committee will require the following:

- a covering letter outlining the award and the related area of research
- a letter of support from the UBC Department of Psychiatry Division Head
- the individual's updated CV
- three reference letters
- a letter of guarantee from the sponsoring agency confirming their commitment to provide any required resources for the term of the academic appointment including any additional funding required for salary increases and benefits, secretarial support and space
- a teaching dossier

This complete package of information is to be submitted to Mark Friesen at friesen1@interchange.ubc.ca at least one week in advance of the Committee Meeting in order to be included on the agenda. If the salary award competition deadline is in September or October, please submit your complete package to Mark Friesen by August 24.

The Appointment & Promotion Committee meets monthly (except for July and August) The Appointment & Promotion Committee meeting dates can be found at: http://www.psychiatry.ubc.ca/What_s_New.htm under Department of Psychiatry Meetings.

6. FoM Grant Development - New Location!

Dear all,

There has been a new and exciting change for the Faculty of Medicine, Research Planning, Development, and Evaluation Office. We have recently moved into the DH Copp Building, Point Grey campus, and now have more space, which will enable us to address the needs of our research community much more effectively. We hope this will facilitate and encourage a more interactive and personal grant development process. We welcome you to come visit us or make an appointment with one of our Grant Development Officers to discuss your upcoming research grant proposals.

Please visit www.med.ubc.ca/research for further information on our team and our services.

Feel free to forward this message and apologies if you receive this more than once.

We look forward to working with you,
Sharon, Kristy, Ronnie, and Kioumars

Kristy Kerr, A.A., BSc
Research Grant Development Officer, Faculty of Medicine

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7. Digital Dictating & Voice Recognition in Detwiller Pavilion room G859

Lewis Nugent of VoicePro Technologies will be speaking to some Health Sciences IT people about the current state of Digital Dictating & Voice Recognition in Detwiller Pavilion room G859. Department members are welcome. Please RSVP to Colin Bryant (Colin.Bryant@ubc.ca).