

This Communication Bulletin includes:

1. Administration Office Holiday Closure: December 24 – January 1 inclusive
2. Eniko Wilkie Acting Secretary to the Head

### **1. Administration Office Holiday Closure: December 24 – January 1 inclusive**

Reminder that the Department of Psychiatry Administration Office will be closed between December 24 and January 1 inclusive.

### **2. Eniko Wilkie Acting Secretary to the Head**

Eniko Wilkie (Department Receptionist) will be filling the vacancy left from Kusuma Chaganti's departure as Secretary to the Head until a permanent replacement is recruited. Edwin Middleton-Weaver will be providing temporary coverage of Eniko's position.

Please email [psychheadsec@exchange.ubc.ca](mailto:psychheadsec@exchange.ubc.ca) to reach Eniko for business relating to the Department Head, Dr. L. Trevor Young.