

**This Communication Bulletin includes the following:**

1. 2007 Distinguished Medical Lecturers Award - deadline for nominations is Friday, February 29th, 2008
2. Call for Proposals for 2008/2009 TA Training Programs - deadline for proposals is Friday, February 29th, 2008 - (see attached)
3. Science with Impact – Increasing science literacy among young people - Workshop to be held Tuesday, February 19th, 2008
4. Library Announcement: Natural Standard replaces Natural Medicines Comprehensive Database
5. Sixth Annual Minerva Foundation for BC Women *Learning to Lead* Program – application deadline: March 5, 2008, 12:00pm
6. Accreditation Survey of the MD Undergraduate Program
7. (previous message) One45 (Web Eval) Users - CLARIFICATION
8. Responsible Travel - UBC/Westjet Agreement - (see attached pdf.)



**1. 2007 Distinguished Medical Lecturers Award**

Each Year, two Faculty Lectureships are held, one from the basic sciences and one from clinical sciences. The Research Council Committee is currently soliciting nominations for the 2007 Distinguished Medical Lecturers. *Nominations in either or both categories are encouraged.*

This information can be found on our website:  
<http://www.med.ubc.ca/research/gad/dfo/dml.htm>





The workshop series is one of the examples of new initiatives we are launching as part of CIHR's new youth outreach program, Synapse – CIHR's Youth Connection. Synapse is a useful resource for Canadian health researchers interested in sharing their specialized knowledge and experience with young people. Synapse helps researchers find mentorship opportunities and get training on how to become an effective mentor.



#### **4. Library Announcement: Natural Standard replaces Natural Medicines Comprehensive Database**

Dear faculty, staff and students,

The library will be cancelling its subscription to Natural Medicines Comprehensive Database as of February 1, 2008. Instead, we are pleased to offer you unlimited access to a comparable resource, Natural Standard, a full-text, evidence-based, international collaboration for information on complementary and alternative therapies. This decision was made following highly favourable response to an evaluative trial of Natural Standard conducted last spring. The database can be accessed using the link on this page:

<http://toby.library.ubc.ca/resources/infopage.cfm?id=1284>

If you have any questions or concerns, please contact Teresa Lee at [teresa.lee@ubc.ca](mailto:teresa.lee@ubc.ca) or 822-4442.



#### **5. The Sixth Annual Minerva Foundation for BC Women *Learning to Lead* Program**

The sixth annual Minerva Foundation for BC Women *Learning to Lead* program will be held at the University of British Columbia **May 23 – 25, 2008**. The Minerva Foundation for BC Women inspires and empowers girls and women to reach their full potential by offering programs and opportunities in the areas of education, leadership development, economic security and safety. Minerva's annual **Learning to Lead** program is one of the ways that we bring remarkable women together to learn from each other and to celebrate their accomplishments. This is an exceptional opportunity for your women graduate students and recent alumnae to meet with graduate students, young professional women, and accomplished community leaders for a weekend of inspiring speakers and workshops.

We are **recruiting women graduate students and new/transitioning professionals** in the first 3-5 years of their careers to participate in the program. Twenty graduate students and 10 new/transitioning professionals will be selected to attend. We wish to have representatives from a variety of disciplines and geographical locations, and we particularly encourage applications from First Nations candidates.

Participants will be selected on the basis of demonstrated leadership skills in their communities, in their universities, and/or in their professions. Leadership may be in the form of service, athletics, professional or community organizations, volunteerism, chairing a club, or initiating other endeavours. Along with leadership experience, candidates will demonstrate that they:

Are self-directed and responsible community members;

Possess strong communication and interpersonal skills;

Are action-oriented and are able to motivate others;

Have good organizational skills;

Are risk-takers;

Are self-reflective;

Can manage conflict;

Exhibit the attributes of integrity, flexibility, intelligence, creativity, focus, and emotional intelligence.

Academic standing or achievement is **not** a criterion for selection.

If you have any questions, please feel free to contact [fionna\\_main@hotmail.com](mailto:fionna_main@hotmail.com)



## 6. Accreditation Survey of the MD Undergraduate Program

From March 9 to 12, 2008 the UBC Faculty of Medicine will undergo a standard full accreditation survey of the MD undergraduate program for an eight year term. Several e-communications from the Dean will be issued during the next several weeks. In addition, information about the visit is available on the Faculty's website at: [www.med.ubc.ca/education/md\\_ugrad/accreditation.htm](http://www.med.ubc.ca/education/md_ugrad/accreditation.htm)



## 7. One45 (Web Eval) Users - **CLARIFICATION**

One45, (which is used for curriculum and teacher evaluations throughout the Faculty, as well as Year 3 and Year 4 rotation scheduling, and Resident logging) is relocating the hosting, from an outside vendor, to MedIT servers.

This will mean a change in the URL name.

For questions or concerns about this, please contact Nick Braun (Med IT, Business Analyst/ Project Manager) @ 604.827.3663 or [nick.braun@ubc.ca](mailto:nick.braun@ubc.ca).

**After the Jan 31<sup>st</sup> cutover to MedIT servers, One45 (Web Eval) users should continue to contact One45 for support, as they do today. DO NOT CONTACT MEDIT DIRECTLY. One45 support will coordinate with MedIT to resolve any connectivity problems experienced.**



## **8. Responsible Travel - UBC/Westjet Agreement**

(see attached pdf)

## **Call for Proposals for 2008/2009 TA Training Programs**

### **General Description**

Teaching Assistants make an important contribution to teaching and learning at UBC while they develop competencies and skills relevant to their professional lives. In recognition of this, the University is committed to providing educational programs specifically addressing TAs needs.

The TA Training Program commenced during the 2007/2008 academic year and we are pleased to provide this opportunity again for the 2008/2009 academic year.

The objective is to provide financial and consultative support to Faculties for the development, delivery, and assessment of TA training programs. In so doing, we expect a significant increase in the number of graduate students who receive training in preparation for and support of their work as TAs. This program supports TA training initiatives in the following ways:

- Direct financial support
- Support from the Centre for Teaching and Academic Growth, including:
  - Consultation and developmental support, and
  - The services of trained facilitators, as required

Departments and Faculties may propose to develop, deliver, and assess training programs independently, in consultation/collaboration with TAG, or through TAG, depending on their circumstances and needs.

Proposals may include any appropriate support units on campus with whom you have consulted.

### **Specific Expectations**

It is expected that training programs will provide graduate students with the fundamental skills necessary to begin their work as Teaching Assistants, recognizing that these skills will be learning context-specific. Proposals will also be considered that include more experienced TAs as participants, recognizing that training can also be of benefit to those already working as TAs and that experienced TAs may contribute to the training team.

### **Progress Report**

Faculties receiving funding will need to submit a one-page progress report to the Office of the Vice Provost and Associate Vice President Academic Affairs. This report will outline training delivered to date and budget remaining, as well as feedback on the programs offered and adjustments to the program based on this feedback.

## **Final Report**

It is further expected that Departments and Faculties receiving funding will submit a brief report, not to exceed 5 pages, Office of the Vice President Academic by **May 15<sup>th</sup>, 2009**. This report will include:

- a. Description of the curriculum and format of the training program;
- b. Adjustments on the program based on feedback collected;
- c. The total number of participants, broken down by department and elements of the program completed;
- d. An assessment of the program, including data (quantitative and qualitative) from short-term measures demonstrating the degree of achievement of expected learning outcomes and a proposal for longer-term measures;
- e. A statement regarding recommendations for future iterations of the program

## **How to Apply**

Proposals should contain the following:

- a. a statement of the competencies that graduate students will be expected to develop as TAs in the target programs;
- b. proposed methods for the development of these competencies (recognizing that these methods may be refined with further planning and consultation with TAG, CIC, OLT, or other relevant units on campus). It is expected that the program will have a pre-service component for new TAs.
- c. a statement of the resources required to conduct the training, including ways in which consultation with units might be used\*, with a clear indication of a per-trainee cost;
- d. an estimate of the expected number of participants and a description of methods by which participants will be recruited for training, as well as the total expected number of new and continuing TAs in the department or Faculty in 2008/2009 academic year;
- e. a time-line for the training;
- f. short term and longer term methods to determine the effectiveness of the program;
- g. a description of how TAs in your department or faculty were consulted in the development of this proposal and how TAs will be involved in the development and delivery of the TA Training Program;
- h. a principal applicant. All correspondence will be directed to the principal applicant. This person is responsible for the overall coordination of the program and the distribution of any funds received.

**The proposal should not exceed five (5) pages.** Recipients of the TA Training funding from last year are requested to submit a one-page (1) interim progress report together with the Application.

**Proposals should be submitted electronically to Anna Kindler, Vice Provost and Associate Vice President Academic Affairs (or electronically to [jola.holt@ubc.ca](mailto:jola.holt@ubc.ca)) by February 29<sup>th</sup>, 2008.**

Please note that applications including TAG's consultation should be confirmed with TAG. Also, to help applicants with TAG service-related budget planning, please refer to the following information provided by TAG:

\*Sample costs for a Centre for Teaching and Academic Growth (TAG) seminar 2008/9

For the 2008/9 year, seminars facilitated by the Centre for Teaching and Academic Growth (TAG) start at \$626.00 (for a minimum 2-hour session).

- 3 hours preparation and planning required for every hour of contact time
- \$36.00/hour per facilitator
- Workshops are co-facilitated
- \$30 minimum for materials/supplies/copies

TAG staff are happy to consult about specifics.



The University of British Columbia — Supply Management  
GSAB, 2075 Wesbrook Mall, Vancouver, B.C. V6T 1Z1

## MEMORANDUM

**TO:** Deans, Directors and Administrative Heads of Units

**FROM:** Larry Berglund, Director Supply Management, Connie Fabro, Travel Manager

**DATE:** January 28, 2008

**RE:** **Responsible Travel - UBC/Westjet Agreement**

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Travel at UBC is pleased to announce an agreement with **WestJet Airlines** that will contribute to UBC's initiative to reduce its carbon footprint and reduce the cost of travel for UBC travellers.

Effective February 01, 2008, WestJet Airlines will provide a discount on all reservations and provide a 2% rebate to UBC. This rebate will be designated to offset the carbon emissions from air travel through the Offsetters Climate Neutral Society. Funds will be invested in renewable energy and energy efficiency projects that would not have taken place without their involvement

### **Why "Offsetters Climate Neutral Society"?**

Offsetters is a Canadian not-for-profit organization established in 2005 by two professors from UBC. It is Canada's pre-eminent provider of high quality carbon offsets. For more information on this organization please visit their website at <http://www.offsetters.ca/index.htm>

### **Why is UBC involved in Carbon Offsets?**

UBC travellers have been asking for evidence of sustainable airline travel where carbon offsets are verifiable through a recognized third party, and after extensive research that began mid 2007, UBC Travel is pleased to participate in a responsible travel solution.

### **How do I take advantage of this Benefit?**

All travel booked on WestJet through either of UBC's contracted Travel Agencies, The Vision 2000 Travel Group or North South Travel or on-line through the UBC/WestJet BizLink site located on the travel website [www.travel.ubc.ca](http://www.travel.ubc.ca)

Information on the contracted travel agencies and the UBC/WestJet site can be found on the travel website [www.travel.ubc.ca](http://www.travel.ubc.ca) or by contacting the Travel Manager at [connie.fabro@ubc.ca](mailto:connie.fabro@ubc.ca)