



September 23, 2014

To: Deans and Principals
University Librarian
Academic Director, Centre for Teaching, Learning and Technology
Vice-President Students
President, Graduate Student Society
President, Alma Mater Society

From: Professor Angela Redish
Vice Provost and Associate Vice President Enrolment and Academic Facilities

Re: Teaching and Learning Enhancement Fund 2015/2016 - Call for Applications for Small (<\$50,000) Grants. **November 14, 2014 Deadline**

The Teaching and Learning Enhancement Fund (TLEF) supports faculty, staff and students to undertake innovative projects that enhance the teaching and learning environment. I am writing to invite applications for small (<\$50,000) TLEF grants. In addition to notifying Faculty members, please ensure that this invitation is brought to the attention of students in your Faculty or College. They may wish to suggest projects of special interest to them, and/or participate in the development of proposals.

This year the application process for TLEF grants was split into two streams: applicants for large grants (>\$50,000) were required to submit a letter of intent in July. We received 47 LOIs, of which 22 have been invited to go forward with an application which is due October 15.

At this time, we are calling for applications for small grants. This year, all TLEF applications will be submitted and adjudicated online. Forms and information about the TLEF are available at <http://tlef.ubc.ca>. Applicants are required to have approval of their Department head and also to complete a project budget.

Note that small TLEF grants are capped at a total of \$50,000 for projects that are 1, 2 or 3 years in duration. If an applicant is awarded a multi-year grant, access to 2nd or 3rd year funds will be contingent upon the completion of a one page interim report documenting satisfactory progress. It is important that applicants familiarize themselves with the TLEF criteria, application guidelines, and regulatory policies found at http://tlef.ubc.ca/tlef_criteria/. Questions may be directed to tlef.info@ubc.ca or 604-827-0729.

The deadline for applications is 5 PM November 14, 2014 and late applications will not be accepted. After the deadline, applications will be available online to the appropriate Dean's office for internal Faculty Review. Results will be announced in January 2015 and funding will be available April 1, 2015.



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA

OFFICE OF THE PROVOST AND VICE PRESIDENT ACADEMIC

Walter C. Koerner Library
1958 Main Mall
Vancouver, BC Canada V6T 1Z2

Phone 604 822 4948
Fax 604 822 3134

To support applicants for TLEF funding, the Centre for Teaching, Learning and Technology will hold an information session on Thursday, October 9th, 12-2 pm, in Room 2.22 of the Irving K. Barber Learning Centre. CTLT will also hold weekly consultation **sessions** to assist applicants in developing their proposals every Thursday afternoon, 1-3 PM from now through to November 13th. Applicants can register for these sessions on the CTLT Events page: <http://events.cltl.ubc.ca>
If none of these dates work for you, please contact Jeff Miller (jeff.miller@ubc.ca) to arrange a consultation.

Should your Faculty or College have a large number of interested applicants and you wish to hold a special workshop within your Faculty/College for either the Standard TLEF or the Flexible Learning TLEF, please contact the Centre for Teaching, Learning and Technology to explore that possibility (Catherine Aldana in CTLT- 604-827-0729 or tlef.info@ubc.ca), indicating the number of interested participants from your Faculty or College. Depending on those numbers, joint- Faculty/College workshops could be an alternative.