



2019 Staff Service Award Nomination Form

Please submit the completed nomination form and send it to **Amity Chiang**, Assistant Human Resources Manager
Email: amity.chiang@ubc.ca

or

Mail (mark Confidential): Room 2C1, 2255 Wesbrook Mall, Vancouver, BC V6T 2A1

Alternatively, you can complete the online nomination form:

https://ubc.ca1.qualtrics.com/jfe/form/SV_0PRcoeh9rUzub4N

Submission Deadline is November 17, 2019 at 11:59pm

Nominator's Name

Job Title

Email

Nominee's Name

UBC Employment Group

Supervisor, if known

The nominee should meet at least one of the award criteria identified in the Terms of Reference. If possible, please provide specific examples of how they meet the criteria below. Use an additional page as needed.

Maximum 500 words for each nomination.

Award Criteria 1 – How does the nominee demonstrate outstanding and sustained contributions to their unit within the Department?

Award Criteria 2 – How does the nominee improve the value, efficiency and sustainability of the service they provide?

Award Criteria 3 – How does the nominee positively influence the perception of the Department in the UBC or local community?

Additional comments:

Optional: You can include up to 2 additional letters of support from colleagues and supervisors (not included in the word count).