

**The University of British Columbia**  
**Faculty of Medicine**  
**2021 APPLGARTH STAFF SERVICE AWARDS**

*The Applegarth Staff Service Awards recognize excellence in personal achievements and outstanding contributions to the Faculty of Medicine. All nominees should have demonstrated a strong commitment to living the Faculty of Medicine values of respect, integrity, compassion, collaboration, and equity.*

Three (3) Awards are offered:

- A plaque and \$500 for an M&P (Management & Professional) staff recipient.
- A plaque and \$500 for a Secretarial/Clerical staff recipient.
- A plaque and \$500 for a Non-Union Technician/Research Assistant staff recipient.

**ELIGIBILITY:**

Current staff members who support the UBC Faculty of Medicine (non-faculty), including senior management and administrative personnel, at any [distributed site](#), [department](#), [school](#), or [other academic units](#).

**Any Faculty of Medicine faculty or staff members may nominate candidates for these awards.** Provided the nomination package is updated by the nominator, each nomination will stand for two years. Decisions made by the Adjudication Committee are final and may not be appealed. Up to three awards each year are available but may not be granted every year. The identities of the nominees will not be made public unless they win one of the awards. Posthumous awards will not be made. Nominators should not expect members of the Office of the Dean or Adjudication Committee staff to assist with the preparation of a nomination beyond general advice.

**SELECTION CRITERIA:**

Criteria must be addressed in the nomination form; examples of how the nominee has met these criteria should be included:

- **How has the nominee excelled in the fulfilment of their role in service to the Faculty?**
  - Please consider illustrating with examples in some/all of the following areas: how has the individual exceeded expectations; demonstrated initiative, creativity and resourcefulness in their work; improved value, sustainability and efficiency of the services they provide etc.)
- **How has the nominee demonstrated commitment to the well-being of colleagues?**
  - Please consider illustrating with examples in some/all of the following areas: how has the individual supported colleagues' needs and professional development, contributed significantly to the development of a professional, positive and respectful work environment etc.)
- **How has the nominee exhibited and promoted commitment to the vision, mission and values of their team, unit and the Faculty?**